

**LOS ANGELES TRADE TECHNICAL COLLEGE**  
**FACULTY/STAFF PARKING PERMIT/DECAL AUTHORIZATION**  
**OCTOBER 2024 – SEPTEMBER 2026**

**Decal No.**


**NEW HIRES, ASSIGNMENT EXTENSIONS AND CONTRACTUAL SERVICES EMPLOYEES (NON-VENDORS/CONTRACTORS)**

1. **Assignment Verification: Administrative Services-Parking Services Staff only.**
2. **Contract Employee Verification: Administrative Services-Parking Services Staff only.**
3. **Form is void if this section contains erasures or corrections.**
4. **Please use legal name; print legibly.**

LAST NAME	FIRST NAME	EMPLOYEE NUMBER (IF NEW, SSN)
Department	Classification Title	

**SERVICE      STATUS      ASSIGNMENT**

- ☐ Faculty/Certificated      ☐ Classified

☐ Academic

☐ Regular, Faculty, Adjunct/Hourly

☐ Classified/Hourly

☐ Temporary/Substitute

☐ Temporary Parking Pass ---> Begin:           mm/dd/yy           End:           mm/dd/yy          

☐ Temporary/Substitute

☐ Student, Non-LACCD

☐ Trainer/Presenter

☐ Professional Expert

☐ Recreation Employees

☐ Child Development Center Assistant
- ☐ Volunteer/Intern (Registered through Personnel)
- ☐ Student Worker (LATTC) (Winter-Summer Only)
- ☐ Contract Agreement (from contract office) Temporary

5. **Employees Parking Information and Agreement: To be completed by employee.**

A. **List vehicles routinely parked in campus parking lots:**

YEAR	COLOR	MAKE OF VEHICLE	MODEL	LICENSE PLATE NO.

B. **I have received, read, and agree to abide by Los Angeles Trade-Technical College's Employee Parking Rules and Regulations.**

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

6. **Permit/Decal Issuance: To be issued by Administrative Services-Parking Services Staff only.**

- ☐ Decal Note: (1) additional decal or a replacement decal is \$5.00. (Pay at the Business Office)
- ☐ Temporary

**Enrollment Verification:**

- ☐ Non-LACCD Student

Verified by: \_\_\_\_\_  
Date: \_\_\_\_\_

Issued by: \_\_\_\_\_  
Date: \_\_\_\_\_

Input by: \_\_\_\_\_  
Date: \_\_\_\_\_