



Please check the appropriate box for all the changes you would like to make to your records. Fill in the necessary information, sign and date below. Processing time is 5-7 business days. Official updates will be sent only to LACCD email address. Please make the necessary changes with Admissions & Records as soon as possible.

STUDENT INFORMATION		
<b>Last Name (Surname):</b>	<b>First Name:</b>	<b>Middle Name:</b>
<b>Date:</b> (MM/DD/YYYY)	<b>LATTC Student ID Number:</b>	

<input type="checkbox"/> <b>Change of Address</b> You must also update Admissions & Records Office of these changes.		
<b>New Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Home Phone Number:</b>	<b>Cellular Phone Number:</b>	

<input type="checkbox"/> <b>Change of Major / Program</b>	
<b>New Major:</b>	<b>Program:</b> <input type="checkbox"/> A.A. <input type="checkbox"/> A.S. <input type="checkbox"/> Certificate <input type="checkbox"/> Transfer

<input type="checkbox"/> <b>Change of Sponsor</b> New Affidavit of Support Form and Bank Statement(s) required.	
<b>New Sponsor Name:</b>	
<b>Reason for Change:</b>	

<input type="checkbox"/> <b>Change of I-20</b> Student must be in good status to request extension.	
<input type="checkbox"/> <b>Request for I-20 Extension</b> Current Program End Date: _____ Expected Program End Date: _____	
<input type="checkbox"/> <b>Request to add dependents</b> Relationship to student: <input type="checkbox"/> Spouse <input type="checkbox"/> Child	

<b>Student Signature:</b>	<b>Date:</b> (MM/DD/YYYY)
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ISC OFFICE USE ONLY	
<b>Updated in SEVIS &amp; SIS by:</b>	<b>Date:</b>
<b>Updated/Entered in Database by:</b>	<b>Date:</b>