

## Directions to Print Documents Wirelessly from Your Own Device

1. Make sure your document is saved to your computer.
2. Go to the Internet and navigate to this website:

[https://www.printeron.net/system/printspot/interface/select\\_file.jsp?url=lattc/main&protocolSwitched=true](https://www.printeron.net/system/printspot/interface/select_file.jsp?url=lattc/main&protocolSwitched=true)

3. Select the printer (library-printer1 or library-printer2)
4. Enter your email.
5. Click browse and find the document you saved earlier and click open.
6. Click the green print button and wait for the page to tell you that your job has been processed.
7. Pick up your print job at the printer you selected. Enter your email address in the printer release station.

The screenshot shows the 'Mobile Printing Services' web interface. At the top, there is a language dropdown set to 'English'. Below the title bar, a welcome message states: 'Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected PC to one of our Library printers.' The address '400 W. Washington Boulevard, Los Angeles, CA 90015, UNITED STATES' is listed on the right. A note says: 'There is no additional software required. Simply follow these steps:'. The interface is divided into three main sections: 'Printer', 'User Info', and 'Select Document'. The 'Printer' section lists three options: 'Mfd-wireless-MA109-printer1', 'Mfd-wireless-library-printer1', and 'Mfd-wireless-library-printer2'. The 'User Info' section has an 'Email address:' input field. The 'Select Document' section has a 'File or URL:' input field and a 'Browse...' button. At the bottom, there are three help links: 'How do I print from a mobile device?', 'How do I print a boarding pass?', and 'What types of files can I print?'. A green print icon is highlighted with a red box.

The screenshot shows the 'Release a Print Job' user login screen. It has a title bar with a printer icon and the text 'Release a Print Job'. Below the title bar, there is a 'User Login' section. The text reads: 'Please enter the requested information below. If you need additional help, please ask a staff member for assistance.' There are two input fields: 'User ID' and 'Email Address'. There are 'OK' and 'Cancel' buttons. At the bottom, it says 'Licensed to: Los Angeles Trade Technical College' and features a printer icon.

