

Complete LATTC Application

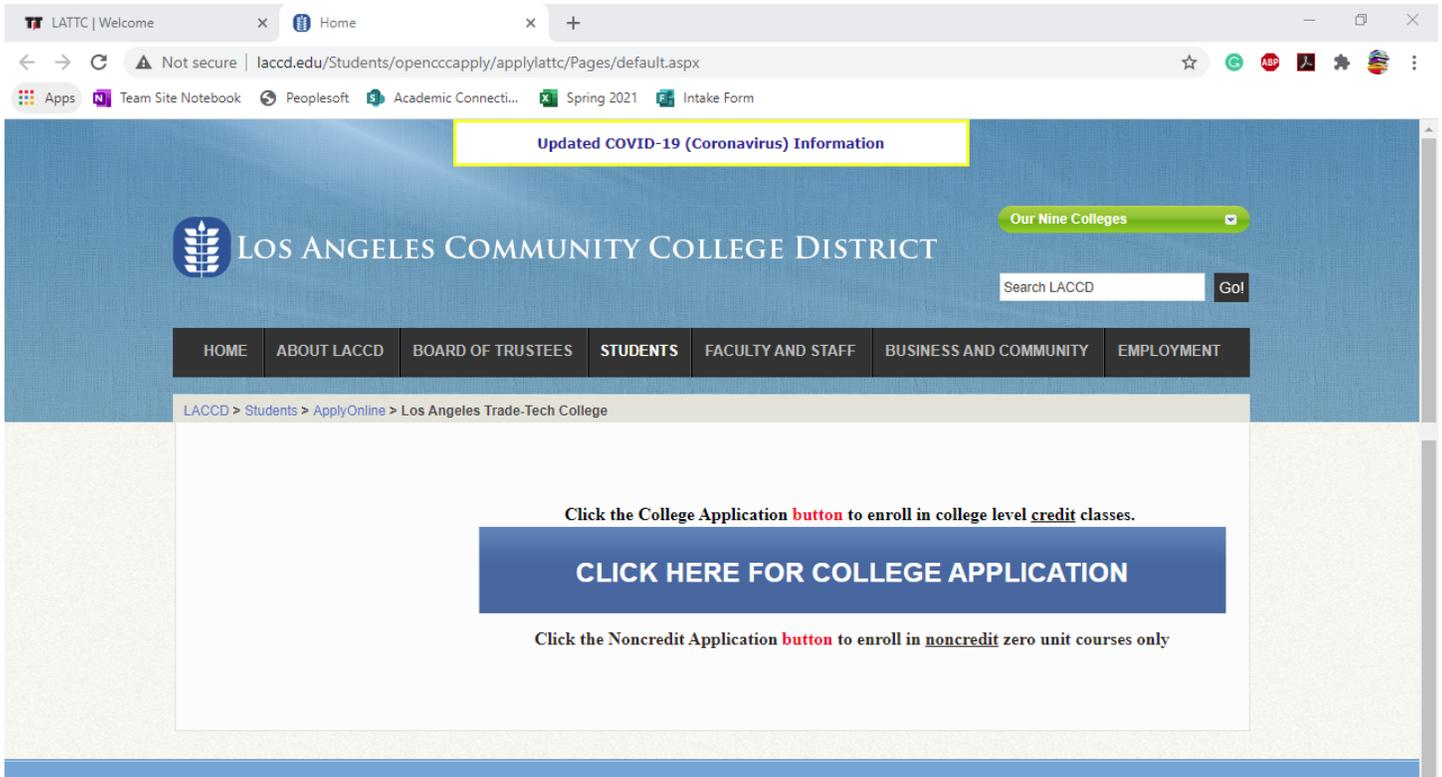
Step 1: Go to the LATTC website <http://www.lattc.edu/>

The screenshot shows the LATTC website homepage. At the top, there is a red banner with the text "Updated COVID-19 (Coronavirus) Information". Below this is the LATTC logo and a navigation menu with "Apply Now" and "Class Schedules" buttons. A secondary navigation bar includes "Current Students", "Employees", and "Quick Links". The main content area features a "Contact Us" section with support options like "Student Support", "Financial Aid", "Admission & Records", "Counseling", and "Live Chat". To the right is a purple banner with the text "Los Angeles Trade-Tech community college YOUR is here to support your success! call us at (213) 444-7706". Below these are a large image of a building interior with the word "INFORMATION" and a "Find Services To Succeed" overlay, and a grid of red service tiles: "GET STARTED", "COLLEGE CATALOG", "CLASSES", "COSTS", "SERVICES", and "CALENDAR". A green chat bubble icon is also present.

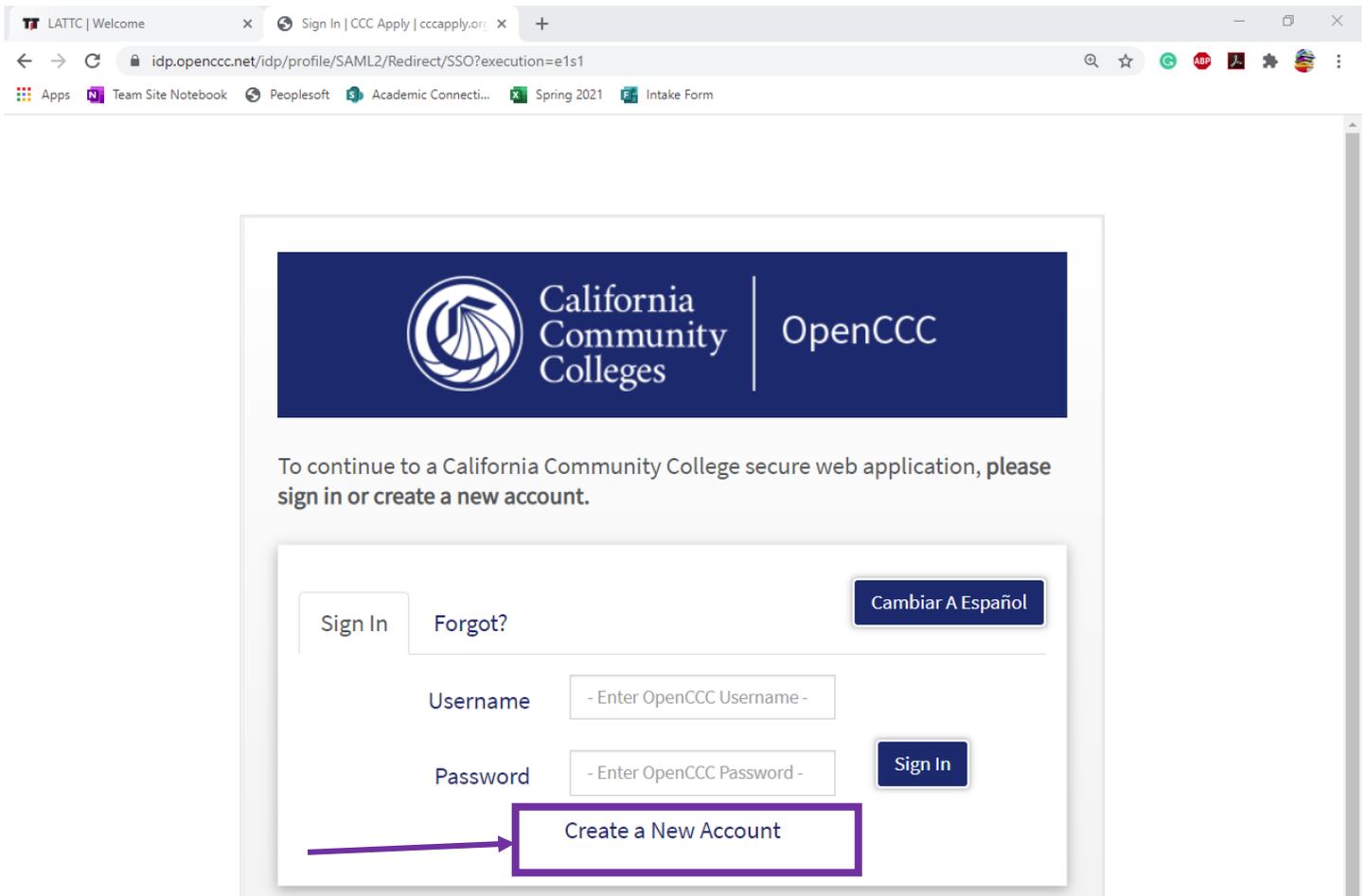
Step 2: Click on Apply Now

This screenshot is identical to the previous one, but with a red box highlighting the "Apply Now" button in the top navigation menu. A red arrow points from the left towards the "Apply Now" button, indicating the next step in the process.

Step 3: You will be redirected to a different site; there you will scroll down until you see a button labeled “CLICK HERE FOR COLLEGE APPLICATION”



Step 4: You will then be redirected to the Open CCC site: Here you will click on “Create a New Account”



Step 5: Click on the button “Begin Creating My Account”

Note: To create this account you will need an email account. If you have a smartphone more than likely you have an email address. If you are not sure if you have an email, click [here](#)

LATTC | Welcome

OpenCCC My Account

openccc.net/uPortal/p/AccountCreation.ctf1/max/render.uP?pP_source=https%3A%2F%2Flogin.cccmypath.org%2F%2F&pP_target=https%3A...

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California Community Colleges | OpenCCC

Create Account Recover Account Cambiar A Español Sign In to OpenCCC

Create Your OpenCCC Account

OpenCCC allows you to access California Community Colleges secure web applications.

You Must Have an Email Address

The California Community Colleges and OpenCCC will use email to send you important information. You will need to provide an email address when you create your account.

Free email accounts are available from many sources:

- [Google Gmail](#)
- [Yahoo Email](#)
- [Microsoft Outlook](#)
- [Other Providers](#)

Note: While all of the providers listed above have millions of users and are widely trusted to be reliable and secure, OpenCCC and the CCC Chancellor's Office do not endorse any particular email providers, and will have no liability should any issues arise with a particular email provider.

All information is kept secure and private as explained in the Privacy Policy. By creating an OpenCCC account, you are agreeing to the terms and conditions of the Privacy Policy.

Begin Creating My Account

[Return to Sign In](#)

Step 6: The CCCApply account consists of three pages;

Page 1: Personal Information

Page 2: Contact Information

Page 3: Security and Credentials

LATTC | Welcome

OpenCCC My Account

openccc.net/uPortal/p/AccountCreation.ctf1/max/render.uP?pP_execution=e1s2

Apps Team Site Notebook Peoplesoft Academic Connecti... Spring 2021 Intake Form

California Community Colleges | OpenCCC

Create Account Recover Account Cambiar A Español Sign In to OpenCCC

Create Account

Personal Information - Page 1 of 3

Legal Name

Enter your legal name as it appears on official documents such as your government issued ID.

First Name

Check this box if you do not have a first name

Middle Name

Page 1: You will be asked for your social security number. If you do not have your number available please select the option that says “No, I do not have a social security number or ..., or I decline to provide one at this time”

Social Security Number

The Social Security Number (SSN) or Taxpayer Identification Number (TIN/iTIN) is used by the college as a means of matching student records, facilitating federal financial aid, and reporting tax-related information to the Internal Revenue System (IRS). However, it is not required for admission.

[Why am I being asked for my social security number?](#)

Do you have a social security number or taxpayer identification number?

Yes, I have a social security number or taxpayer identification number.

No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.

or [Cancel](#)

If you selected no, you will see the following popup, if the message in the box applies to you please select the box.

No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.

Just Remember...

Providing a social security number or taxpayer identification number is not required with respect to non-U.S. resident students (whether documented or undocumented), students taking noncredit courses, students whose qualified tuition and related expenses are waived or paid with scholarships or paid by an institutional third party including an employer or government agency. (26 C.F.R. § 1.6050S-1.) A SSN or TIN/iTIN is not required when IRS reporting is not required.

Check this box if you are a student enrolled exclusively in noncredit courses, an undocumented student, an international student, a nonresident alien, or another exception and do not have a social security number or taxpayer identification number.

Page 2: You will be asked for email, phone number, address

Create Account

Contact Information - Page 2 of 3

Email

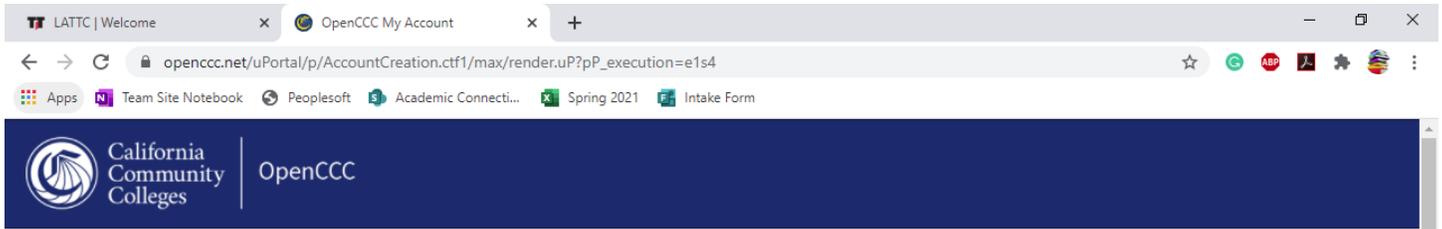
An email address is required for important messages, including information about college admission and registration. Please enter an email address that you check regularly.

Email Address

Repeat Email Address

Page 3: Will ask you to create your username, password, and pin. You will also select your security questions.

Note: Make sure you note these down in a place where you can access later if needed.



Create Account

Security and Credentials - Page 3 of 3

Username and Password

To enable you to sign in later, you must choose a unique username for your account.

Username

Minimum 6 characters (letters, numbers, special characters)

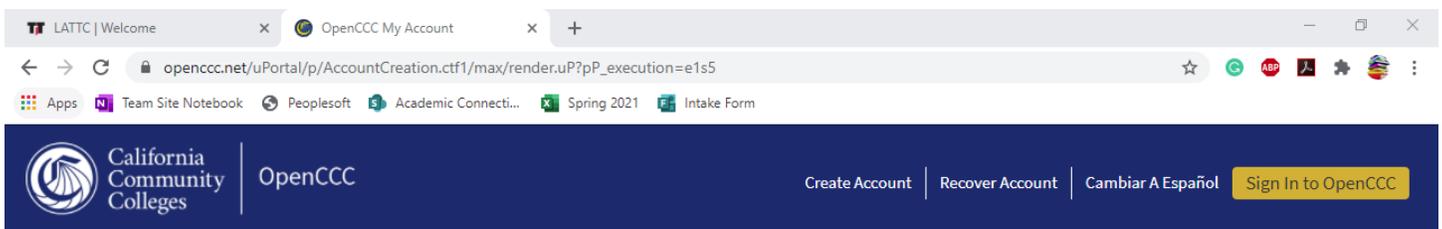
Password

7 to 20 characters (letters and at least one number)

Repeat Password

- Be sure to record your username and password for later use.
- Please do not share your account with others, even family members.

Once you click submit you will see the following window, this does not mean you are done with the entire process. The below confirmation indicates that you have created a CCCApply account,



Account Created

Your secure OpenCCC account has been created.

Please take a moment to ensure that you remember your username and password.

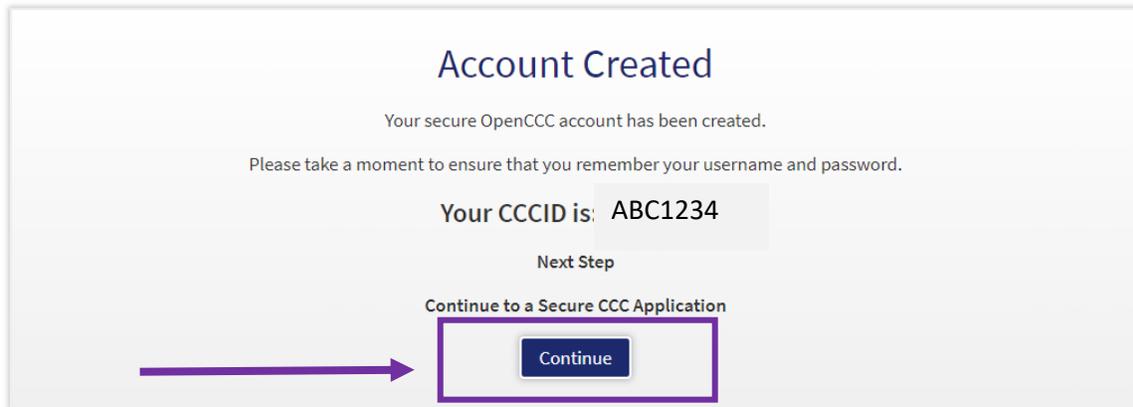
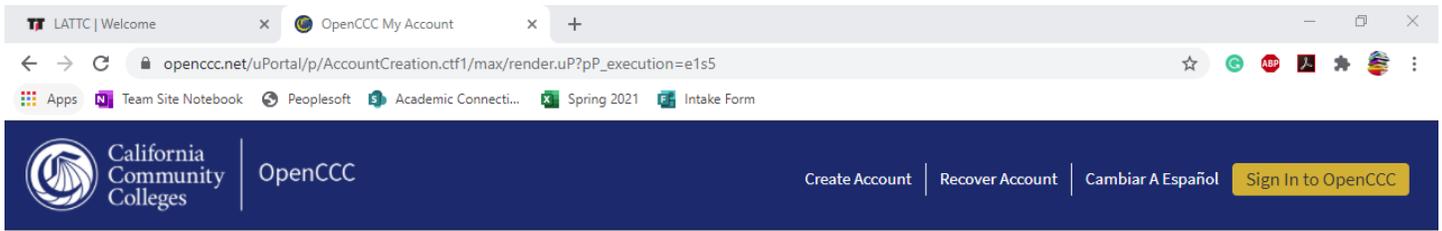
Your CCCID is: ABC1234

Next Step

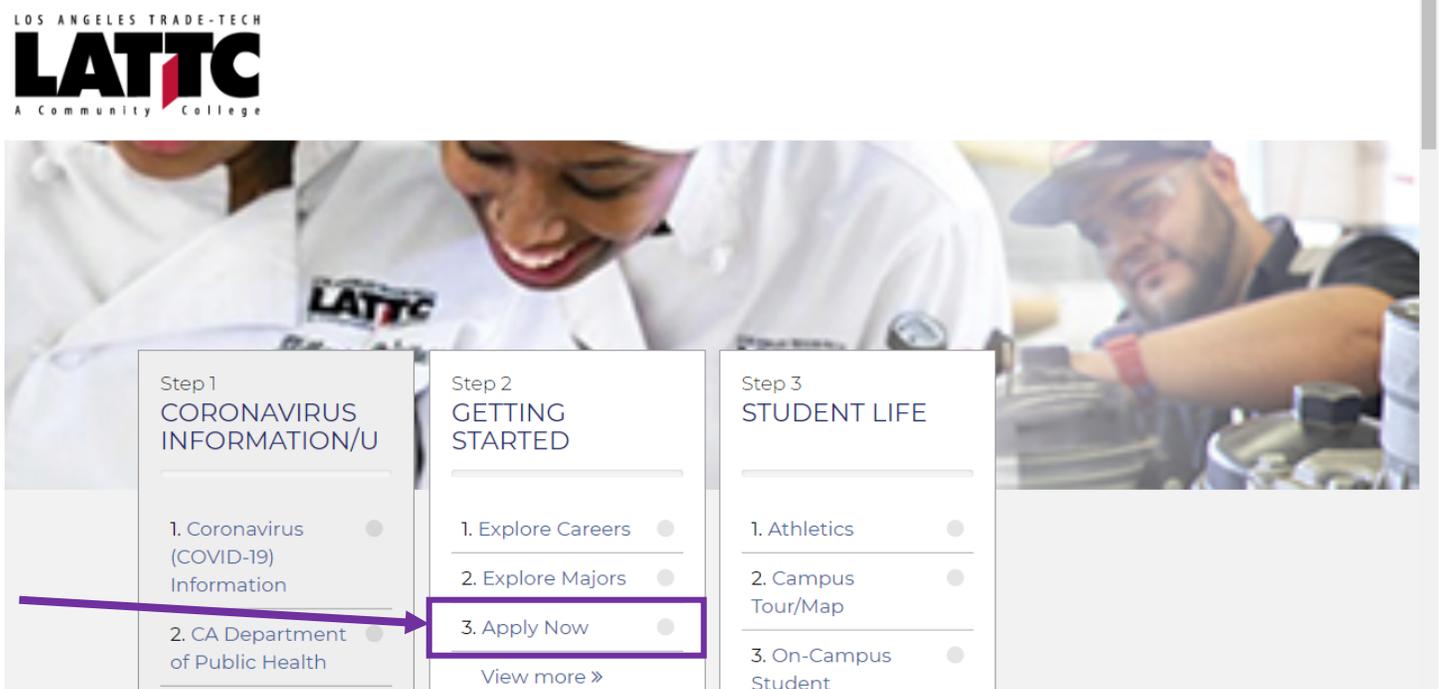
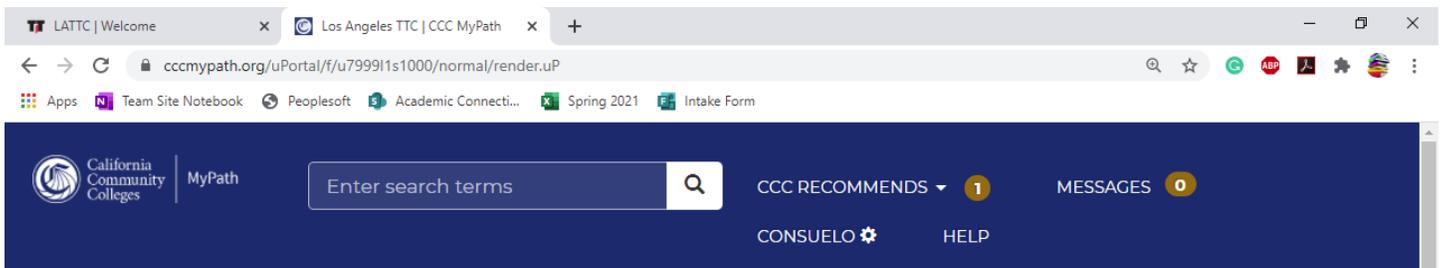
Continue to a Secure CCC Application

Continue

Step 7: Click on continue if the confirmation page

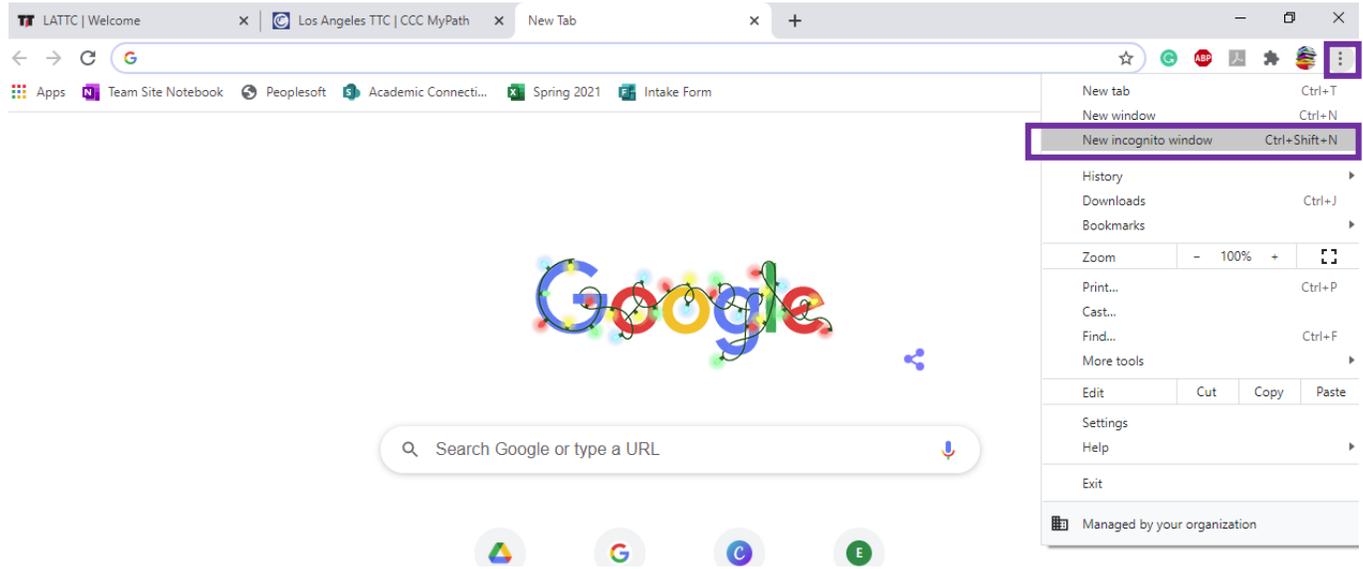


Step 8: You will be redirected to the below page; here you will select "Apply Now" under Step 2

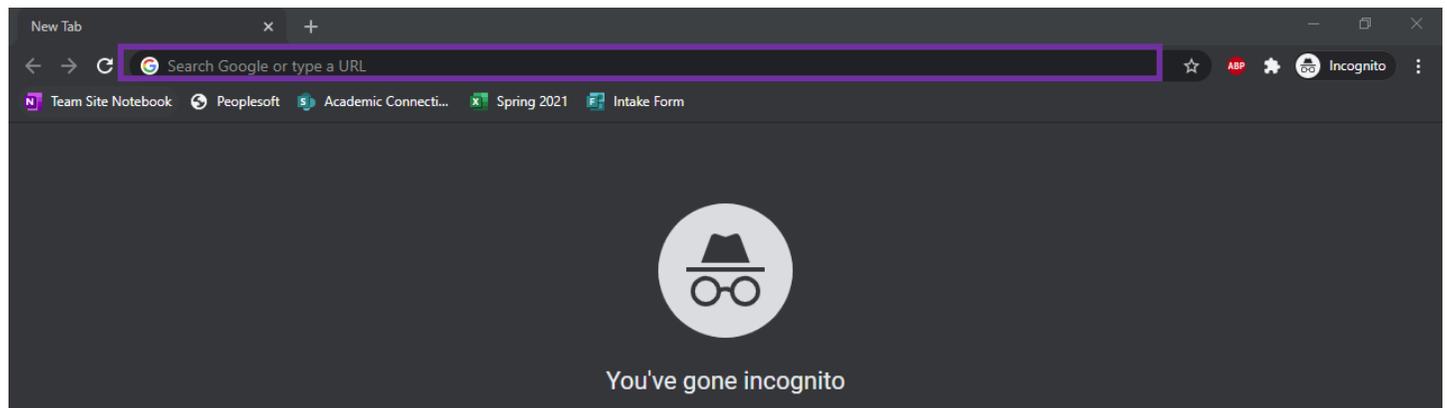


If you were not redirected to the above page, close all your windows and follow the TROUBLESHOOTING STEPS:

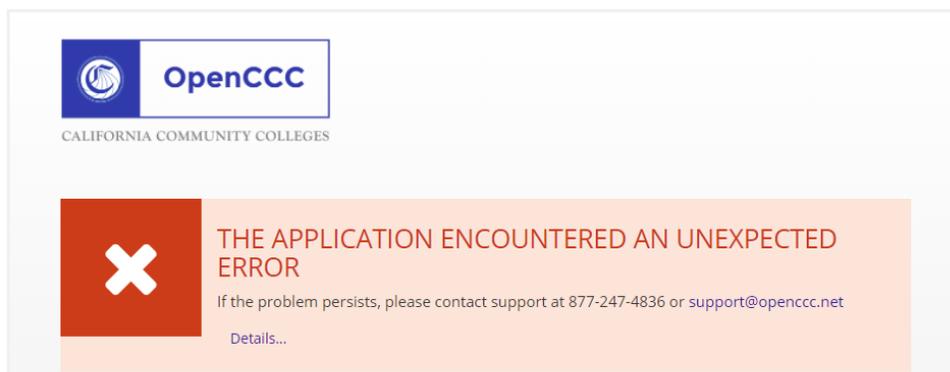
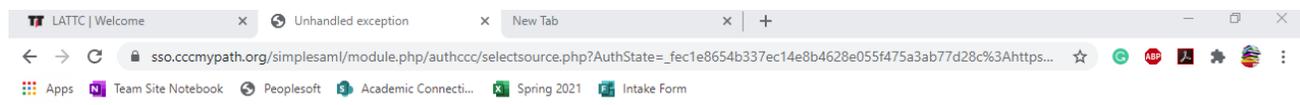
1. Open a new google incognito window by clicking on the three dots on the right side and selecting new incognito window



By clicking new incognito window, you will be directed to the following page, here you will type lattc.edu in the bar and follow steps 1-3, and once you get to the CCCapply window you will enter the information you had just created:



If you selected "Apply Now" and see the below message, please follow the above steps as well:



Step 9: Click on the button “Apply Now”

LATTC | Welcome

Los Angeles TTC | CCC MyPath

cccmypath.org/uPortal/f/u79991s1000/normal/render.uP

Getting Started

WHAT	WHY	HOW LONG
		5 steps (29 minutes, 4 to go)

- Step 1 Explore Careers
- Step 2 Explore Majors
- Step 3 Apply Now

Apply to LA Trade-Tech college! Takes about 15 minutes

[Apply Now](#)

Step 10: Click on the button “Start A New Application”

LATTC | Welcome

My Applications - CCCApply

openccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.uP

LATTC
A Community College

CCC MyPath | My Applications | Cambiar A Español | Help

My Applications

[Start A New Application](#)

If you encounter the below message, please close all browsers and follow the steps for troubleshooting:

LATTC | Welcome

https://www.openccapply.net/u

openccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.uP

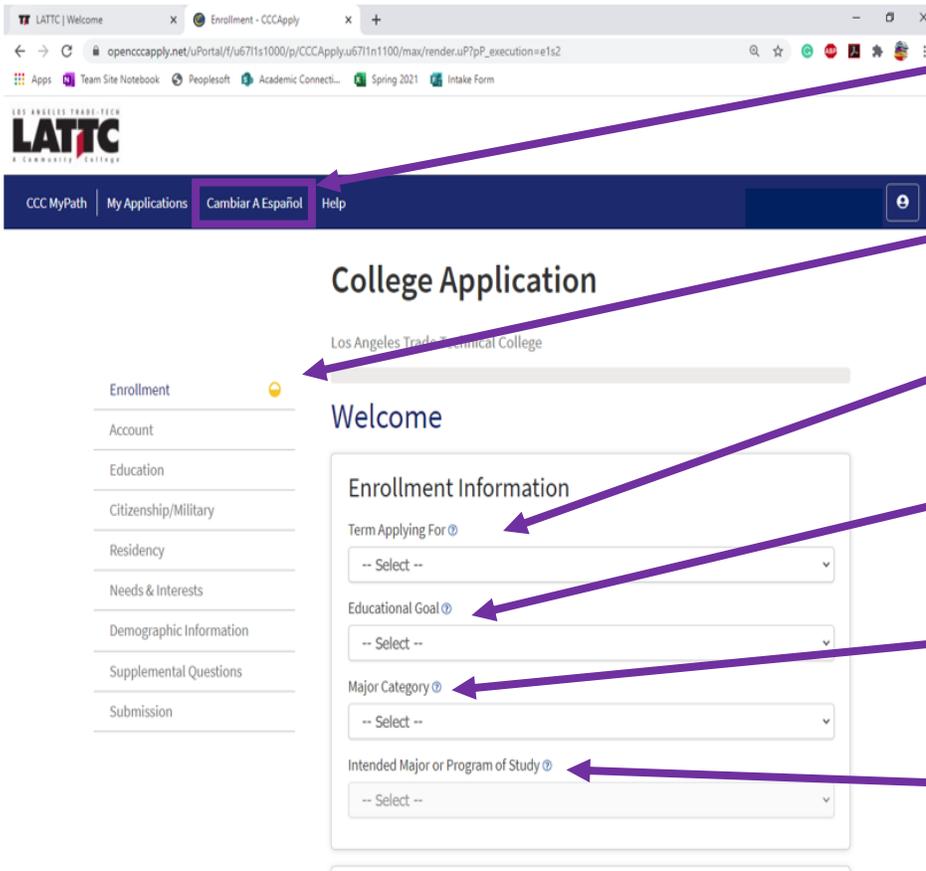
Error

We're sorry, but an error has occurred.

If the problem persists, please contact support at 877-247-4836 or support@openccc.net and provide the following information:

- Your name and user id
- What content were you trying to view when this error occurred
- Any other useful information to help reproduce the error

Step 11: You will be redirected to the below screen where you will start to complete the LATTC application, once the area is complete the yellow circle will turn green



You can change the language to Spanish here

Once you have completed this section the yellow circle will turn green like the following:

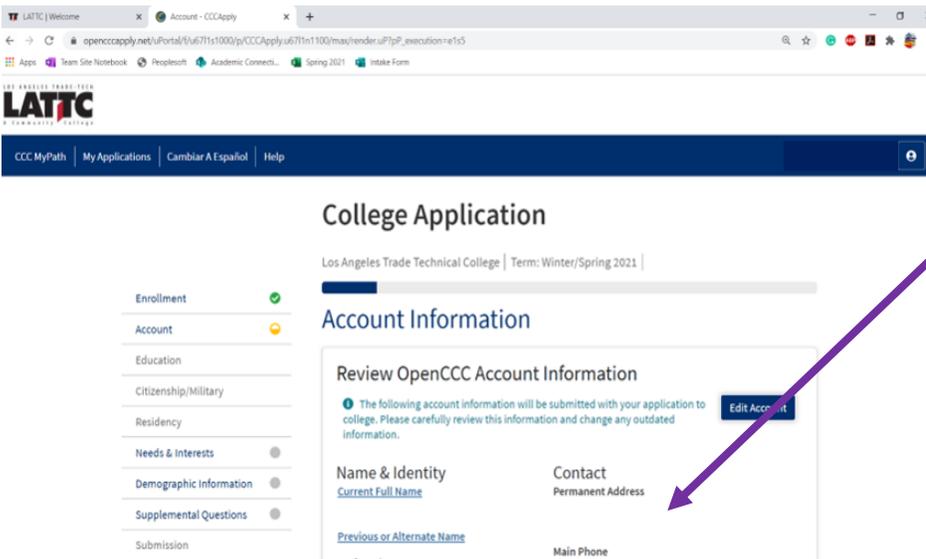
Winter/ Spring 2021
(January 04, 2021 to February 07, 2021)

The educational goal is up to you, if you are not sure you can select **“Undecided on goal”**

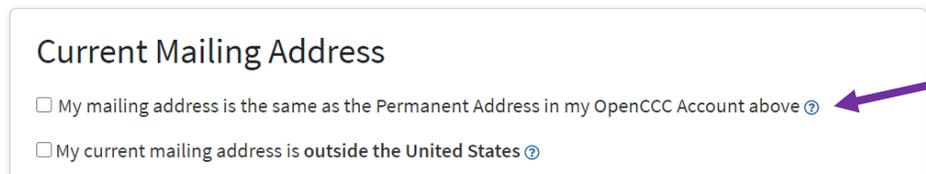
The major category is up to, if you are not sure you can select **“All Majors”**

In this area you will have to select one major/program of study

Step 12: Most of this information will populate for you

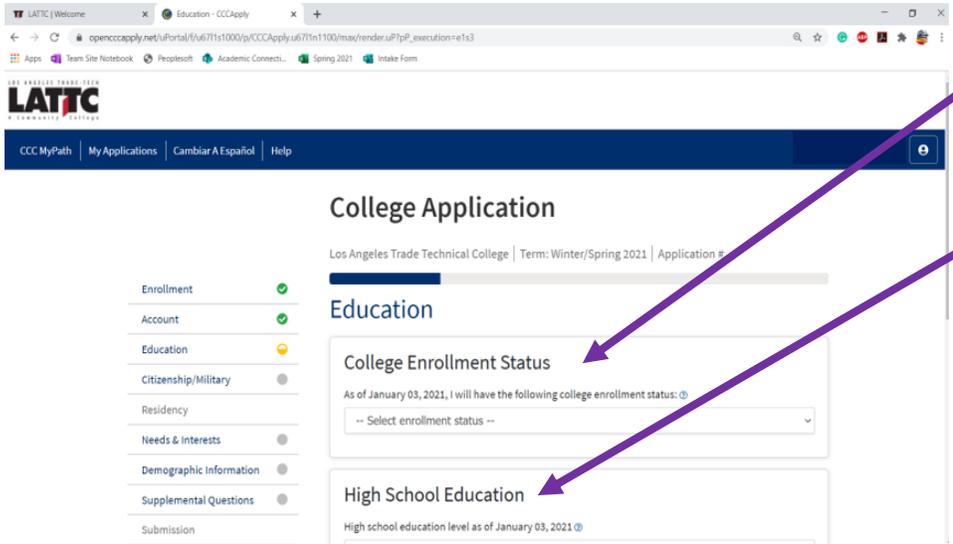


This information will automatically populate; it is retrieved from CCCApply.



You will check this box so that your address can auto populate

Step 13: In this section you will complete your educational information



K-12 students will select the following:
Enrolling in HS (or lower) and college at the same time
If you are not a K-12 student, select the one that applies to you

K-12 students:
The information will auto populate

Last High School Attended ⓘ

- I attended high school.
- I was homeschooled in a registered homeschool organization.
- I was independently homeschooled.
- I did not attend high school and was not homeschooled.

K-12 students will select the following:
I attended high school
If you are not a K-12 student, select the one that applies to you
Once you select "I attended high school" you will have to enter your school's information. If you cannot find the school, then select the option "My school is not in the list"

High School Transcript Information

College staff use this information to provide guidance. Your responses will not affect your admission to college.

What was the highest grade you completed in high school?

-- Select --

If under High School Transcript Information, you select any grade between 9-12 you will have to input information about your high school

High School Transcript Information

College staff use this information to provide guidance. Your responses will not affect your admission to college.

What was the highest grade you completed in high school?

9th grade

What was your [unweighted high school GPA](#) (grade point average)? Please enter a value between 0.00 and 4.00. ⓘ
If you are still in high school, enter your [cumulative unweighted GPA](#) as of the end of 11th grade.

What was the highest English course you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end.

-- Select --

What was the highest [math course](#) you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end.

-- Select --

Step 14: Complete your citizenship information, if you are not a US citizen you will be asked for your document information.

The screenshot shows a web browser window with the URL `opencapply.net/uPortal/!u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s4`. The page header includes the LATTC logo and navigation links: CCC MyPath, My Applications, Cambiar A Español, and Help. A sidebar on the left lists application sections: Enrollment (green check), Account (green check), Education (green check), Citizenship/Military (yellow warning), Residency (grey circle), Needs & Interests (grey circle), Demographic Information (grey circle), Supplemental Questions (grey circle), and Submission (grey circle). The main content area is titled "Citizenship/Military" and contains two sections: "Citizenship & Immigration" with a dropdown menu for "Citizenship & Immigration Status" (currently showing "-- Select Status --") and a note: "This information will be used for admissions and state reporting purposes. Your responses will be kept private and secure, and will not be used for discriminatory purposes."; and "U.S. Military/Dependent of Military" with a dropdown menu for "U.S. Military status as of January 03, 2021" (currently showing "-- Select Status --").

Step 15: Complete your residency information

The screenshot shows a web browser window with the URL `opencapply.net/uPortal/!u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s7`. The page header includes the LATTC logo and navigation links: CCC MyPath, My Applications, Cambiar A Español, and Help. A sidebar on the left lists application sections: Enrollment (green check), Account (green check), Education (green check), Citizenship/Military (green check), Residency (yellow warning), Needs & Interests (grey circle), Demographic Information (grey circle), Supplemental Questions (grey circle), and Submission (grey circle). The main content area is titled "Residency" and contains two sections: "California Residence" with a question "Have you lived in California continuously since January 03, 2019?" and radio buttons for "Yes" (selected) and "No"; and "Out-of-State Activities" with a question "As of January 03, 2019, have you engaged in any of the following activities? Check each activity that applies." and three checkboxes: "I paid taxes outside of California", "I registered to vote outside of California", and "I declared residency at a college or university outside of California".

Step 16: Complete the Needs & Interests section

The screenshot shows a web browser window with the URL `openccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s8`. The page header includes the LATTC logo and navigation links: CCC MyPath, My Applications, Cambiar A Español, and Help. A sidebar on the left lists application sections: Enrollment (green check), Account (green check), Education (green check), Citizenship/Military (green check), Residency (green check), Needs & Interests (yellow circle), Demographic Information (grey circle), Supplemental Questions (grey circle), and Submission (grey circle). The main content area is titled "Needs & Interests" and includes a disclaimer: "This information you provide on this page will not be used in making admission decisions and will not be used for discriminatory purposes." Below the disclaimer are two sections: "Main Language" with the question "Are you comfortable reading and writing English?" and radio buttons for "Yes" and "No"; and "Financial Assistance" with the question "Are you interested in receiving information about money for college?" and radio buttons for "Yes" and "No".

Step 17: Complete the Demographic Information section

The screenshot shows a web browser window with the URL `openccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s9`. The page header includes the LATTC logo and navigation links: CCC MyPath, My Applications, Cambiar A Español, and Help. A sidebar on the left lists application sections: Enrollment (green check), Account (green check), Education (green check), Citizenship/Military (green check), Residency (green check), Needs & Interests (green check), Demographic Information (yellow circle), Supplemental Questions (grey circle), and Submission (grey circle). The main content area is titled "Demographic Information" and includes a section for "Gender/Transgender" with the disclaimer: "This information will be used for state and federal reporting purposes. It is optional and voluntary and will not be used for a discriminatory purpose." Below this are two dropdown menus: "Gender" and "Do you consider yourself transgender?". The "Sexual Orientation" section includes a disclaimer: "By California law, the California Community Colleges collect voluntary demographic information regarding the sexual orientation, gender identity, and gender expression of students." and a list of bullet points: "This information is used for summary demographic reporting and will not be used for a discriminatory purpose.", "Your responses are kept private and secure.", and "Providing this information is optional".

Step 18: Complete the supplemental questions

1. For Assessment Information if you haven't attended a college before you will select no
2. In the permission to release types the information you release is up to you

The screenshot shows a web browser window with the URL `opencccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s10`. The page header includes the LATTC logo and navigation links: CCC MyPath, My Applications, Cambiar A Español, and Help. The main heading is "Supplemental Questions". On the left, a vertical menu lists various sections with status indicators: Enrollment (green check), Account (green check), Education (green check), Citizenship/Military (green check), Residency (green check), Needs & Interests (green check), Demographic Information (green check), Supplemental Questions (yellow circle with exclamation mark), and Submission (yellow circle with exclamation mark). The main content area contains a text box stating: "The colleges of the Los Angeles Community College District are: East Los Angeles College, Instructional Television, Los Angeles City College, Los Angeles Harbor College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Southwest College, Los Angeles Trade Technical College, Los Angeles Valley College, and West Los Angeles College." Below this is a section titled "1. Assessment Information" with a question: "a. In the past two years, have you completed both an English and Math Assessment at a California Community College? If yes, enter date (MM/DD/YYYY)." and radio buttons for "Yes" and "No".

Step 18: Review and complete the consent section of the application and click "Submit My Application"

The screenshot shows the same web browser window, but the URL is `https://www.opencccapply.net/u`. The page header is identical. The main heading is "Submission". On the left, the vertical menu is updated: Supplemental Questions now has a green checkmark, and Submission has a yellow circle with an exclamation mark. The main content area features a progress bar at the top. Below it is a section titled "Review Your Responses" with a "Save as PDF" link and a message: "We recommend that you review your responses to ensure you've provided complete and accurate information." A "Review My Application" button is present. Below this is a section titled "Request for Consent to Release Information" with a paragraph: "I authorize the Chancellor's Office, California Community Colleges, and the community colleges I am attending to release necessary personal information contained in my education records, including my Social Security number, for the purposes described below. To learn more about how your personal information is stored and used, see the [Privacy Policy](#)." At the bottom of the page is a large "Submit My Application" button.

Step 19: You will see a confirmation screen like the one below:

LATTC | Welcome

Confirmation - CCCApply

opencccapply.net/uPortal/f/u6711s1000/p/CCCApply.u6711n1100/max/render.u?pp_execution=e1s12

Apps | Team Site Notebook | Peoplesoft | Academic Connecti... | Spring 2021 | Intake Form

LATTC
Los Angeles Trade Technical College

CCC MyPath | My Applications | Cambiar A Español | Help

Great Job,

Your application was submitted.
You're almost done.

[Continue Your Journey At Los Angeles Trade Technical College.](#)

Confirmation

Consuelo, your application for admission has been submitted to Los Angeles Trade Technical College.

Name		Los Angeles Trade Technical College
CCCID		
College	Los Angeles Trade Technical College	
Term	Winter/Spring 2021	
Email		
Date & Time	December 04, 2020 12:48:47 PM	
Confirmation #		

Los Angeles Trade Technical College
Admission: null
400 West Washington Boulevard
Los Angeles, CA 90015-4108
Los Angeles, CA 90015-4181
In-state phone: (213)763-5300
Out-of-state phone: (213)763-5300
Fax: (213)763-5386
Website: <http://www.lattc.edu>

You are now done with the LATTC application, if you have any questions please contact Academic Connections. You will receive your LACCD ID (900xxxxxxx) 48-72 hours after you application is submitted.