2008-2009 ACCREDITATION ANNUAL REPORT
Accrediting Commission for Community and Junior Colleges

DUE BY June 30, 2009

1)	**Name of College:**	**Los Angeles Trade-Technical College**
2)	**College Address:**	**400 W. Washington Blvd.**
3)	**City, State, Zip:**	**Los Angeles, CA. 90015**
4)	**Prepared by/Title:**	**Edward Afana Jr.**
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INSTRUCTIONS

Please respond to all of the questions. Enlist the assistance of appropriate individuals in your institution to ensure the accuracy of information submitted.

As you respond to the following questions, please consider "new" to mean only those changes which have occurred since the college's last Annual Report unless otherwise indicated. Include any updates or approved substantive changes since the last Annual Report.

7)   Indicate any change in the official name, address, or control of the institution.

    None

8)   What is the institution's overall course completion rate for *the **fall 2008** semester*? Indicate by percentage: **64%**. (Course completion is the percentage of officially-registered students at the time of census who complete the course with a passing grade. Please indicate what your institution requires for a passing grade.)

9)   Has the institution's course completion rate decreased by 5% or more this past year? Yes_____   No__**X**___

10)   If "yes" to item #9 above, what is the percentage decrease? _____%.

11)   Total FTES enrollment in credit degree applicable courses: **5,177 for fall 2008**.

12) Total FTES enrollment in pre-collegiate credit courses which are non-degree applicable: **248 for fall 2008**.

13) Total FTES of international students: **65 for fall 2008**.

14) Does your institution collect data on state licensing examination results for career/technical programs? Yes__X___   No_____.

15) If "yes" to item #14 above, list the licensure exam pass rate for **each** career/technical program since last year's Annual Report (Rate = # passing ÷ # attempting).

Name of Program	Licensure Exam Pass Rate
Registered Nursing	61.22%
Cosmetology	86%

16) Have the institution's licensure exam pass rates declined by 10% or more this past year? Yes_____   No__X___.

17) If "yes" to item #16 above, by what percentage? _____%.

18) Does your institution collect information on job placement rates for its career/technical programs? Yes_____   No__X___.

19) If "yes" to item #18 above, list the job placement rate for **each** career/technical program since last year's Annual Report (Rate = # placed ÷ # graduates in each program).

Name of Program	Licensure Exam Pass Rate

20)   Have the institution's job placement rates declined by 10% or more this past year?
Yes_____   No_____.

21)   If "yes" to item #20 above, by what percentage? _____%?

22)   List all sites or campuses, since the last Annual Report, at which students can complete
50% or more of the credits for a degree or certificate program, and list the programs for
which 50% or more of the credits may be earned at each site or campus. Also, report
when these sites or campuses began operating.

N/A

23)   List new courses and programs offered at sites or campuses outside the geographic region
(but within the U.S.) served by the college since the last Annual Report.

N/A

24)   List and describe any programs which were added to the college curriculum since the last
Annual Report, regardless of location, that represent a significant departure in either
content or method of delivery. Please indicate whether each program is offered at the
degree or certificate level and if the programs are for credit or non-credit. (Refer to the
ACCJC web site www.accjc.org for Substantive Change Policy.)

None

25) Describe new programs for which 50% or more of the credits are offered through a mode of distance or electronically mediated delivery. Do not include study abroad programs.

Since the last report the ACCJC has approved LATTC's request to offer 10 programs & 4 Certificates Online. The new degree programs now approved are:
1. Accounting
2. Management/Supervision
3. Marketing/Public Relations
4. Retail Merchandising
5. Computer Applications and Office Technology
6. CIS
7. Child Development – Plan A
8. Child Development – Plan B
9. Liberal Art
10. Mortgage Finance

The four certificates are:
1. Management/Supervision
2. Marketing/Public Relations
3. Small Business Entrepreneurship
4. Child Development – Preschool Teacher

26) What is the total FTES enrollment for fall 2008 in all types of distance or electronically mediated delivery offered?

224

27) List courses offered in a distance or electronically mediated delivery mode for the first time since the last Annual Report submission.

Course Title:	Date Approved:
Educational Technology 101 – Using Google Docs and Calendars in Education	7/14/2008
Education Technology 102 – Using Google Sites in Education	7/14/2008
Basic Skills 035CE – Basic Math Skills	7/15/2008
Basic Skills 002CE – Basic English	9/23/2008
Basic Skills 065CE – Financial Literacy – Credit Basics	9/23/2008
Basic Skills 066CE – Financial Literacy – Personal Money Management	9/23/2008
Labor Studies 2 – collective bargaining	10/28/2008
Library Science 101 – Library Research Methods	10/28/2008
Sociology 2 – Social Problems	10/28/2008
Ref A/C 199 – Mechanical Code I – HVACR	11/25/2008
REF A/C 2009 – North American Technician Excellence (NATE) – Air Conditioning Specialist Certification Preparation	11/25/2008

Educational Technology 103 – e portfolios' in Education	11/25/2008
Electrical Engineering 101 – Introduction to Electrical Engineering	11/25/2008
Environmental Science 1 – The Human Environment: Physical Processes	11/25/2008
Real Estate 7 – Real Estate Finance	12/17/2008

INSTRUCTIONS

STUDENT LEARNING OUTCOMES: **Update the college's progress with course, certificate, degree, and general education expected Student Learning Outcomes identification, assessment, analysis and use of assessment results for institutional evaluation, planning and improvement. Respond to questions 28 – 41 below.**

28)   Percent of courses with SLOs: **74%**

29)   Percent of programs with SLOs: **85%**

30)   Percent of courses with on-going assessment: **5%**

31)   Percent of programs with on-going assessment: **0%**

32)   Have institutional-level SLOs been developed? Yes_____   No__X___.

33)   What percent of student and learning support activities have SLOs identified? **92%**

34)   Percent of learning support activities with on-going assessment? **0%**

35)   List and describe any programs for non-US nationals the institution conducts or plans to conduct outside the U.S. Do not include study abroad programs for the institution's native students. Has the institution submitted a Substantive Change Proposal for this/these activities?

   N/A

36)   List and describe any articulation agreements or Memoranda of Understanding with non-US institutions. Has the institution submitted a Substantive Change Proposal for this/these activities?

N/A

37)   Has the institution entered into new contracts with non-regionally accredited organizations which provide courses or programs on behalf of the institution? Yes_____   No__X___.

38)   If "yes" to item #37 above, please complete questions #39, #40, and #41 below.

N/A

39)   Which courses or instructional programs are provided?

N/A

40)   Which student and learning support services are provided?

N/A

41)   Describe the level of control the institution exercises over the contract.

N/A